

**No.F.170003/2018/NGMA**  
**National Gallery of Modern Art**  
**Jaipur House, India Gate**  
**New Delhi-110 003**

Dated. 26, September, 2018

**National Gallery of Modern Art, Jaipur House, New Delhi is invited Tenders for Supply of Plastic/Acrylic Sheets for the period of one year on the rate contract basis.**

**Terms and conditions**

- I. Sealed tenders shall be submitted by the Owners/Proprietors of reputed Plastic/Acrylic sheets suppliers / manufactures/Importers / stores/shops/distributors etc.
- II. Only such tenderers shall be considered who are willing to provide their services for one year for the contract.
- III. The tenderers should have the valid GST, PAN number and Income Tax Number in its name.
- IV. The NGMA reserves the right to select the bidder on the basis of best possible bids received. The decision of the Tender Evaluation Committee arrived at as above shall be final and representation of any kind shall not be entertained on the above. Any attempt by any bidder to bring pressure of any kind may disqualify the bidder for the present tender and the bidder may be liable to be debarred from bidding for NGMA tenders in future for the period of three years.
- V. Any discrepancy by bidders which will not allow the committee to arrive at correct (LI) the bids of such bidder will be rejected.
- VI. Kindly provide the name and address of the firm including name of the Bank with a) Bank A/c. No. b) PAN No. c) registration number of sales Tax/VAT/Service Tax/GST whichever is applicable
- VII Kindly quote the rate as per list of materials mentioned in Annexure "A" with sample, Sealed the Envelope with mentioned on top of the envelope "Quotation for Plastic /Acrylic Sheets for the period of one year on rate contract basis." **Enclosing the sample with quotation is must.**
- VIII The bidder shall take the sole responsibility for supply of "Plastic/Acrylic Sheet for a period of one year from the date of award of contract as the case may be. In case of any deviation of specification, the contract will be terminated in between.
- IX Any other extra charges, if any i.e. transportation (delivery/loading/unloading etc.) shall be paid to the bidder but will be shown separately in the bid.
- X All the materials (Plastic/Acrylic Sheet ) should be of "A" Grade and materials will be received only after the inspection by the workshop representative. Below standard materials will not be accepted and will be returned to the bidder (Vendor) at his own cost.
- XI Permission for entry of the vehicle (Carrying the materials) from Delhi Traffic Police obtaining by the bidder

**Payment Terms.**

Payment shall be made after obtaining the satisfactory certificate from the concern department. Account section may deduct any taxes applicable time to time and payment shall be made through RTGS, as per the documents submitted for RTGS along with the bill

### **Duration/Period of contract**

Normally contract will be awarded for a period of one year. However, if required the extension for a further period will be considered keeping in view of the various aspects such as prevailing market price, and satisfactory performance of the contract etc.

### **Termination of contract**

In case of any default by the contractor/bidders in any of terms & conditions (whether General or Special), NGMA may terminate the contract, in whole or in part without prejudice to any other right/remedy which shall be accrued thereafter, by giving 15 days notice in writing to the contractor.

All instructions, notice and communications etc. under the contract given in writing will be sent to the last known place of business of the bidders.

Notwithstanding anything contained herein NGMA also reserves the right to terminate the contract at any time or stage during the period of contract, by giving 15 days notice in writing without assigning any reason and without incurring any commercial liability whatsoever to the Bidders.

However, in case the successful bidder refuse to supply the material on demand within the reasonable period, the NGMA reserves the right to arrange the required material from other sources i.e the next lower bidder (L2) and in such case, the difference if any of the price to items will be paid by the contract holder.

### **Delivery:**

The delivery of the items as mentioned in purchase order shall ordinarily be made available to the most next day or in two days time in the National Gallery of Modern Art, Jaipur House, New Delhi.

### **Prices:**

The rates quoted shall be valid during the currency of the Contract and the material shall be supplied at the quoted rates. No upward variation in supply of material shall be entertained during the contract period.

### **Closing date**

Last date of submit their quotation latest by 17.10.2018 before 12.00 P.M. addressed to Director General, National Gallery of Modern Art, Jaipur House, New Delhi

### **Validity.**

The tender shall be valid for a period of one year from the date of opening of the tenders for the purpose of evolution of tender. However, the rates quoted in the Tender should be valid for the period of contract for one year.

**Note:- Quotations without enclosing necessary sample will not be considered**

*(Handwritten signature)*  
(Jyoti Tokas)

Curator and Head of office

Date.....

Place.....

**Specification and Size of Plastic Sheet/ Acrylic Sheet**

| <b>Sr.<br/>No.</b> | <b>Particular/Description</b>                      | <b>Size</b> | <b>Rate per sheet</b> |
|--------------------|--|-------------|-----------------------|
| 1.                 | Transparent like Glass Sheet , A<br>Grade imported | 8'X4'X 2 mm |                       |
|                    |  | 8'X4'X 3 mm |                       |
|                    |  | 8'X4'X 4 mm |                       |
|                    |  | 8'X4'X 6mm  |                       |