

No.110042/2017/NGMA.
Government of India
Ministry of Culture
National Gallery of Modern Art

Jaipur House, Near India Gate,
New Delhi- 110 002
August , 2017.

Subject:- Filling up of 1 (One) post of UDC in National Gallery of Modern Art (NGMA) at New Delhi, under Ministry of Culture, on deputation basis.

Application are invited for appointment to the 01 (One) post of Upper Division Clerk (UDC) in the Pay Level 4, Pay Matrix Rs.25,500 – 81,100 on deputation basis in National Gallery of Modern Art (NGMA), New Delhi, under Ministry of Culture.

2. Job Description

The National Gallery of Modern Art (NGMA), a premier museum of India with rich and exquisite collections of contemporary paintings, under the Ministry of Culture, is seeking qualified candidate for the post of UDC at New Delhi.

3. Eligibility

- a) i) holding analogous posts on regular basis in the parent cadre or Department; or
ii) LDC with 04 (four) years' service in the grade.

Note 1: Period of Deputation, including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed 3 years.

Note 2: Maximum age limit for appointment on deputation shall not exceed 56 (fifty six) years as on the date of the closing date for receipt of applications.

Note 3: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to the 1st January 2016/the date from which the revised pay structure based on the 7th CPC recommendation has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay or Pay Scale and where this benefit will extend only for the post(s) for which that Grade Pay or Pay Scale is the normal replacement grade without any upgradation.

4. Application in the prescribed proforma placed below (Annexure-I) and complete up-to-date ACR dossiers of the officers (last five years) who can be spared in the event of selection along with Vigilance clearance, integrity certificate, cadre clearance, major/minor penalty statement for the last ten years should reach the undersigned through proper channel within a period of 60 days from the date of publication of the advertisement in the Employment News. Applications received after the last date or otherwise found incomplete will not be considered and stand rejected.

(S.P. Dutta)
Restorer & Head of Office
Tele:

Note: The details regarding eligibility conditions, educational qualifications and experience, application form etc. are also available on the website of NGMA at www.ngmaindia.gov.in.

Copy to:-

1. All Ministries/Departments of Govt. of India for further circulation of the vacancy among all the Attached/Subordinate Offices/Autonomous Bodies/ Public Sector Undertakings/Universities/Recognised Research Institutions/ Semi-Government/ Statutory Organisations under their control.
2. Chief Secretaries of all States/Union Territories.
3. Administrative Officer, NGMA, Jaipur House, New Delhi, for displaying it on the notice board of the Gallery and for uploading it on the NGMA's website.
4. The Director General, Doordarshan, Doordarshan Bhawan, Copernicus Marg, New Delhi- 110 001, with a request to telecast the vacancy in their Bulletins/ News on Employment.
5. Director General Akashwani (AIR), Akashwani Bhawan, Sansad Marg, New Delhi, for dissemination in their Bulletins/ News on Employment.
6. The Director General (Resettlement Division), Ministry of Defence, West Block- IV, Wing- I, R.K. Puram, New Delhi for vide publicity among eligible officers.
7. Attached /Subordinate Offices/Autonomous Organisation under the Ministry of Culture.
8. Registrars of all Universities.
9. Director, Employment News, West Block, R.K. Puram, New Delhi-110 066
10. All autonomous /attached /subordinate Offices under Ministry of Culture.

BIO-DATA PROFORMA

1. Name of the applicant (in Block Letters) :
2. Date of Birth (In Christian era) :
3. Postal Address (with telephone No. & email address)
4. Educational Qualifications

Sl.No.	Essential	Desirable

5. Whether belongs to SC/ST :
6. Present post & Scale of pay :
(Including last drawn)
7. Details of Employment in chronological :
Order, enclose a separate sheet duly
Authenticated by your signature, if the
Space below is insufficient.

Office/ Institution/ Organisation	Post held	From	To	Scale of pay and basic pay	Nature of duties

8. Nature of present employment, i.e.
Adhoc or temporary or permanent.
9. In case the present employment is
Held on deputation please state:
 - a) The date of initial appointment
 - b) Period of appointment on
Deputation /contract
 - c) Name of the parent office /
Organisation to which you belong.
10. Additional details about present Employment.
Please state whether working under
 - a) Central Government

- b) State Government
- c) Autonomous Organisations
- d) Government Undertakings
- e) Universities

11. Are you in revised scale of pay? If

Yes, give the date from which revision took place and also indicate the pre-revised pay scale.

12. Additional information, if any, which

You would like to mention in support of your Suitability for the post. Enclose a separate sheet, if the space is insufficient.

Signature of the Candidate_____

Address_____

Place:_____

Date:_____

(TO BE FILLED BY THE FORWARDING AUTHORITY)

1. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
2. Certified that no disciplinary proceedings are pending or contemplated against the officer.
3. Integrity certificate is attached.
4. Statement of major/minor penalty imposed on the applicant in the last 10 years is attached.
5. Photo copies of up to date C.R. Dossiers of the officer for the last 5 years, duly attested, attached.
6. In the event of selection, the officer will be relieved of his duties immediately.

Signature _____
Name & Designation of the
forwarding Officer with seal &
Telephone No.