

Government of India
National Gallery of Modern Art
Jaipur House, India Gate
New Delhi-110003

TENDER NOTICE

National Gallery of Modern Art, Department of Culture invites SEALED TENDERS/QUOTATIONS from established/registered suppliers for supply, on item-wise competitive basis of stationery items, consumable items such as ink cartridge. Riso ink. Franking machine ink, Toner/ Cartridges for Modi Xerox Machine, lamination role, computer stationery and consumable items, electric items, cleaning materials. The exhaustive list of items ordinarily procured by the Department, is also available with the NGMA's website www.ngmaindia.gov.in . The detailed terms and conditions of procurements are available with Administrative Officer, Admn. Section, National Gallery of Modern Art, New Delhi-110003 (Phone No. 23386208) as well as the above website of the NGMA.

Interested firms willing to supply the items on CREDIT BASIS may send their sealed tender/quotation addressed to the Administrative Officer, National Gallery of Modern Art, Jaipur House, India Gate, New Delhi-11003 latest by 30.6.2006

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Eligibility Criteria and Terms and Conditions.

1. The invitation is open to all registered/well-established suppliers who are having PAN/TAN/VAT registration in their name.
2. The National Gallery of Modern Art requires the stationery and general items for its use. These items are generally purchased on monthly basis and some items on requirement basis.
3. It must be noted that the rates quoted are for the 161-approved items or must have the approval of some other recognized rating agency.
4. The supplier should be in a position to supply these items mentioned in the schedule of goods at short notice as well as on holidays/Sundays also as and when required at the designated premises.
5. The proprietor or his agent shall be available on his own direct telephone (office as well as residence) and also on mobile phone so as to enable this Department to call him in emergency cases. Mobile numbers(s) may also be given.
6. The supplier will be responsible for delivery of the goods in good condition in the office of the National Gallery of Modern Art or at a place selected by the National Gallery of Modern Art, at his own risk and cost.
7. It should be mentioned that whether the products for which rates are quoted are from authorized dealers or not, wherever applicable.
8. Wherever MRP is indicated on the product the quotation should indicate, whether discounts are allowed on MRP and if so, how much.
9. All tenders/quotations should be accompanied by a Demand Draft for Rs.10,000/= drawn in favour of Director, National Gallery of Modern Art, New Delhi towards earnest money deposit and the tenders/quotations without earnest money deposit will be summarily rejected.
10. In case a supplier is not able to supply the goods for which supply order has been placed within the stipulated period of time, the supply order shall be cancelled and earnest money deposit of Rs.10,000/= would be forfeited.
11. Quotations for part items indicated in schedule of goods will only be accepted in case of non-availability of quotations for all items contained in the schedule of goods.
12. Tenderers may please quote their unconditional rates strictly as per schedule of goods enclosed. Cutting/over-writing, if any should be countersigned by the tenderer.

13. The National Gallery of Modern Art reserves the right to reject any or all the tender in full or part without assigning any reason therefore and without giving any compensation. The decision of the National Gallery of Modern Art in this regard shall be final and binding on all.
14. It shall be an inviolable condition of this tender that performance security will be obtained from the successful tenderer, wherever a warranty of performance is given with respect to any product/item purchased.

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TENDER NOTICE

National Gallery of Modern Art, Department of Culture invites Quotations from well established/registered suppliers for supply of Stationery/General items for its use. These items are generally purchased on monthly basis and sometimes on urgent requirement basis.

2. Detailed information/terms and conditions and schedule of goods required can either be obtained from the Administrative Officer, Admin. Section, National Gallery of Modern Art, Jaipur House, India Gate, New Delhi or be downloaded from the NGMA's website:-

www.ngmaindia.gov.in

3. Interested parties may send their quotations quoting rates for all the items.

4. In case any firm is already supplying these items to any other Ministry / Department of the central Government, details thereof may also be furnished along with quotations. The rates quoted should be valid till 30.6.2007

5. The cover containing the quotation should be sealed and superscribed "Quotations for supply of Stationery/General items" and should be addressed to the undersigned. The schedule of receipt and opening of quotations is as under :-

Last Date & Time for receipt of Quotations : 30.06.2006

Date & Time for opening of Quotations : 04.07.2006

The quotations will be opened in the presence of the tenderers or their representatives who may like to be present.

(A.V.R. Pillai)
Administrative Officer
Tel: 23386208

To

1. All Ministries and Departments with the request that this may be brought to the notice of the registered suppliers of their respective Ministry / Department. to put the above tender notice on their Notice Board
2. M/s Cross Section Interactive, A1/161, Safdarjung Enclave, New Delhi. They are requested to upload the Tender enquiry on NGMA's website which should remain uplinked till 30.6.2006.
3. Reputed supplier on the mailing list.

